Thank you for raising money for St Christopher's

HOW TO USE THIS SPONSORSHIP FORM

Please print this cover page, then as many copies of the sponsorship form as you need (the second page).

MAKE YOUR SPONSORS' DONATIONS WORK HARDER WITH GIFT AID

Please remind your sponsors to tick the light blue Gift Aid box if they are a UK taxpayer. This means St Christopher's can claim back the basic rate tax paid by your sponsors on their donation, which is currently 25p for every £1 given. It doesn't cost you or your sponsors anything, but it makes your donation worth 25% more to us.

To make sure we can claim Gift Aid:

giftaid it

- Please **do not** fill in the form on behalf of your sponsors
- Sponsors **must** complete their own details **in full** using legible handwriting
- Sponsors **must** provide their home address and postcode, as we cannot claim Gift Aid on work addresses.

Please complete the 'date paid' column on the sponsorship form to indicate you have collected the money from each sponsor. The follow the instructions at the bottom of the page(s) for completing the totals, including how the value of the donations was split between cash and cheques. Please also complete your personal details below.

IMPORTANT The grand total **must** also equal the total given to St Christopher's. If we are unable to reconcile the amounts we will be unable to claim **any** Gift Aid.

SENDING IN YOUR SPONSORSHIP

Once you have collected all your sponsorship money, please staple together this cover page and all copies of the sponsorship form and send them, together with your payment, to **Fundraising team, St Christopher's, 51-59 Lawrie Park Road, Sydenham, London SE26 6DZ**. It's OK to enclose notes and coins if dropping the envelope off in person at either our Sydenham or Orpington site during office hours. However, if you're sending it to us, please never send cash through the post – enclose a cheque made payable to *St Christopher's* instead.

For questions or sponsorship help call the Fundraising team on **020 8768 4575** or email **fundraising@stchristophers.org.uk**.

GRAND TOTAL RAISED

£

PERSONAL DETAILS

☐ Mr ☐ Mrs ☐ Ms ☐ Miss ☐ Other STATE

First name(s)

Last name

Home address and postcode

Telephone

Email

Registered charity 210667 registered with the Fundraising Regulator © St Christopher's January 2024

I'm raising money for St Christopher's

Name

Event name

Team name IF APPLICABLE

My target is £ ☐ I have an online fundraising page

PLEASE GIFT AID YOUR DONATION TO MAKE IT WORTH 25% MORE AT NO EXTRA COST TO YOU

giftaid it

If I have ticked the box headed Gift Aid, I confirm that I am a UK Income or Capital Gains Tax payer. I have read this statement and want St Christopher's to reclaim tax on the donation detailed below, given on the date shown. I understand that if I pay less Income Tax or Capital Gains Tax in the current tax year than the amount of Gift Aid claimed on all of my donations it is my responsibility to pay any difference. I understand the charity will reclaim 25p of tax on every £1 that I have given. **Remember – you must provide your full name, home (not work) address and postcode and tick the Gift Aid box for St Christopher's to claim tax back on your donation.**

First name	Last name	House no/name ONLY IF GIFT AIDING DONATION	Postcode	GIFT AID	Donation	Date paid	Paid as
Firstname	Lastname	123	AB12CD	✓	£10.00	3/2/25	✓ Cash ☐ Cheque
							☐ Cash ☐ Cheque
							☐ Cash ☐ Cheque
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Value of donations on **this page £**							

YOUR DATA Your details are safe with us. We will never share them with anyone else. The data you provide on this form will only be used for two purposes: **1** By the participant to record and collect your kind sponsorship donation **2** By St Christopher's to reclaim Gift Aid, where applicable, from HMRC. St Christopher's will not add your details to its fundraising database nor will it disclose or share your information with any third party. St Christopher's is registered charity 210667 registered with the Fundraising Regulator. © St Christopher's January 2024

St Christopher's, 51-59 Lawrie Park Road, Sydenham, London SE26 6DZ
Telephone 020 8768 4500
stchristophers.org.uk

If more than one page, staple them together and use **top page only** for all total donations, as shown right, broken down by cash and cheques

Total value of cash **all pages £**	
Total value of cheques **all pages £**	
Total value of donations **all pages £**	

FOR OFFICE USE ONLY

DONOR ID	BATCH ID	TOTAL RECEIVED	FORM TOTAL	GIFT AID TOTAL	GIFT AID ID